



# APPLICATION FOR GRADUATION



## MASTER OF RETAIL SHIPPING MANAGEMENT

Complete both sheets and submit copies of your certificates as proof of class completion. Include a one time \$50 application fee to process your request.

Requirements for graduation are 25 hours of RSi Certified classes and 30 hours of RSi Elective classes. Refer to the RSi Course Catalog (located at [www.ambc.org](http://www.ambc.org)>Resources) for details. Years in business, AMBC Conventions attended, Industry leadership and other learning events add to the qualifications for graduation, so be sure to include your complete business portfolio of experience.

Copies of completed class certificates and other supporting documents must be sent with this application.

### GENERAL INFORMATION:

PLEASE PRINT YOUR NAME **EXACTLY** AS IT WOULD APPEAR ON THE DIPLOMA

NAME \_\_\_\_\_

MEMBER ID \_\_\_\_\_

STORE NAME \_\_\_\_\_

YEARS IN BUSINESS \_\_\_\_\_

FULL ADDRESS \_\_\_\_\_

PHONE # \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

CREDIT CARD AUTHORIZATION	
Name of Cardholder	
Credit Card #	
Expiration Date/CVV Code	
Billing Zip Code:	

Submit this application and class certificates with a one time \$50 application fee to:  
AMBC 2058 N Mills Ave. #626, Claremont, CA 91711 Ph: 815-316-8255 Fax: 866-314-2672 Email: [hello@ambc.org](mailto:hello@ambc.org)

Allow four (4) weeks for verification and authorization of the diploma.

By signing the bottom of this form you authorize AMBC to make a one time payment of \$50 for the application fee. You also agree that all information on these forms is accurate information.

Signature of Applicant \_\_\_\_\_

Date \_\_\_\_\_

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## DEGREE INFORMATION

If more space is needed, please copy this page as many times as needed to list all application information.  
 Copies of completed class certificates and other supporting documents must be sent with this application.

<b>RSi Classes:</b>			
<b>RSi Classes (Cont.):</b>			
<b>RSi Classes (Cont.):</b>			
<b>Transfer Classes : (Before 1-1-09)</b>			
<b>Transfer Classes: (Continued)</b>			
<b>Transfer Classes: (Continued)</b>			
<b>Leadership Positions (Board, Chapter Officer)</b>			
<b>AMBC Conventions Attended</b>			
<b>AMBC Conventions Attended (Cont.)</b>			
<b>AMBC Regionals Attended</b>			
<b>AMBC Regionals Attended (Cont.)</b>			
<b>Classes Taught at AMBC Events:</b>			
<b>Other Conventions or Events (Non AMBC)</b>			
<b>Awards</b>			
<b>Articles Written In Trade Journals</b>			



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Achievement	Credit and Equivalent Hours	Where Available	Comments
FasTrac	8 Hours	National and Regional Events	RSI Certified
FasTrac Lab	4 Hours	Regional Event	Hands-on, in-store exercises
Packing I	3 Hours	National Event	RSI Certified
Packing II	3 Hours	National Event	RSI Certified
Shipping I	3 Hours	National Event	RSI Certified
Shipping II (International)	3 Hours	National Event	RSI Certified
Shipping III (Freight)	3 Hours	National Event	RSI Certified
CMRA	4 Hours	National Event	RSI Certified
Basecamp	8 Hours	Regional Event	Conducted by MPC Coaches Network
Masters Summit	8 Hours	Regional Event	Conducted by MPC Coaches Network
Electives	1 Credit Hour per Hour of Instruction	National and Regional Events	
Leadership Positions (Board, Chapter Officer)	4 Hours		
AMBC Conventions Attended	4 Hours		
Regional Events Attended	2 Hours		
Other	2 Hours		Awards, Classes Taught, Articles Written

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# REQUIREMENTS:



## The Master of Retail Shipping Management Degree

The Master of Retail Shipping Management (MRSM) degree program at RSi® consists of required and elective classes relating to the retail shipping mail and parcel environment. *An MRSM is obtained through the successful completion of 25 hours of required RSi® certified classes and 30 hours of RSi® elective classes.*

The 25 hours of RSi® Certified classes include the eight-hour FasTrac® class for new store owners. These Fastrac® class-hours can be awarded through proficiency by application. Criteria for proficiency will include, but not be limited to, years of ownership, conventions attended, and years of membership in AMBC.

Upon meeting the criteria for the MRSM degree, a diploma will be awarded to all graduates. The diploma on the wall of your store will signify to your customers that you have attained the education needed to provide professionalism in your craft.

A seal of completion will be added to your store listing in [www.findashippingstore.com](http://www.findashippingstore.com). Visitors there, looking for a professional to handle their needs, will see how your store is differentiated from the others by having a trained certified workforce.



## Learning Outcomes:

RSi® is dedicated to providing the tools through education for mail and parcel stores to succeed. That is the outcome we expect from our graduates in its simplest form. It is the outcome and rationale we build into each class we develop. Our pledge to you is that the cost and effort to attend the classes necessary to put the MRSM letters behind your name will never be wasted on irrelevant information.

Our goal, through these classes and ultimately through the attainment of the degree we offer, will be to develop informed and skilled store operators that know the steps necessary to become successful.